

Doping Control Officer (DCO) Instructions:

Supplementary Report Form

These instructions will assist DCOs in completing the Supplementary Report Form produced by the World Anti-Doping Agency (WADA).

Overview

This Supplementary Report Form has been produced by WADA with the aim of standardizing documentation to simplify the doping control process for athletes. The form is to be used to record comments regarding the sample collection process if there is insufficient space on the Doping Control Form or the DCO Report Form.

General Comments

- The Supplementary Report Form is normally completed by the DCO, the athlete or the athlete's representative.
- The form must be signed by the DCO, as well as the person completing the form.
- Each Supplementary Report Form has a unique, pre-printed number. This number must be recorded on the Doping Control Form or on the DCO Report Form so that the two can be linked.
- Write clearly in block capitals and press hard to ensure all copies are legible.

Section 1. Completed by:

- Indicate who completed the Supplementary Report Form.

Section 2: Purpose of Report

- Indicate the purpose of the Supplementary Report Form.

Section 3. Report

- Detail the contents of the report. Include here sample ID numbers, names, and full details of the doping control session as relevant.

Section 4: Confirmation of Procedure

- The form must be signed by the DCO, as well as by the person completing the form.
- Give the final (pink) copy of the Supplementary Report Form to the person completing the form (if applicable).
- Send the original and copy 1 (green) to the Authorised Collection Agency.